

1 14B NCAC 16 .0203 is proposed for amendment as follows:

2
3 **14B NCAC 16 .0203 RENEWAL OR RE-ISSUE OF LICENSES AND TRAINEE PERMITS**

4 (a) Each applicant for a license or trainee permit renewal shall submit an original and one copy of the renewal form.
5 This form shall be submitted to the Director not less than 30 days prior to expiration of the applicant's current license
6 or trainee permit and shall be accompanied by:

- 7 (1) a head and shoulders digital color photograph of the applicant in JPG format of a quality sufficient
8 for identification, taken within six months of the application and submitted by e-mail to ~~PPSASL-~~
9 ~~Photos@ncdoj.gov~~PPSASL-Photos@ncdps.gov or by compact disc;
10 (2) statements of the result of a local criminal history records search by the ~~city county identification~~
11 ~~bureau or clerk of superior court in each county where the applicant has resided within the~~
12 ~~immediately preceding 24 months or a criminal record check from a third party criminal record~~
13 ~~check provider; reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for any state~~
14 ~~where the applicant has resided within the preceding 24 months;~~
15 (3) the applicant's renewal fee; and
16 (4) proof of liability insurance as set out in G.S. 74C-10(e).

17 (b) If a licensee has maintained a license at least two years and then allows the license to expire, the license may be
18 re-issued if application is made within three years of the expiration date and the following documentation is submitted
19 to the Board:

- 20 (1) an Application For Reinstatement of an Expired License;
21 (2) one set of classifiable fingerprints on an applicant fingerprint card;
22 (3) one head and shoulders digital color photograph of the applicant in JPG format of a quality sufficient
23 for identification, taken within six months of the application and submitted by e-mail to ~~PPSASL-~~
24 ~~Photos@ncdoj.gov~~PPSASL-Photos@ncdps.gov or by compact disc;
25 (4) statements of the result of a local criminal history records search by the reporting service designated
26 by the Board pursuant to G.S. 74C-8.1(a) for any state where the applicant has resided within the
27 preceding 60 months;
28 (5) the applicant's non-refundable application fee;
29 (6) proof of liability insurance as set out in G.S. 74C-10(e); and
30 (7) a separate check or money order made payable to the State Bureau of Investigations to cover
31 criminal record checks performed by the State Bureau of Investigations.

32 (c) A member of the armed forces whose license is in good standing and to whom G.S. 105-249.2 grants an extension
33 of time to file a tax return shall receive that same extension of time to pay the license renewal fee and complete any
34 continuing education requirements prescribed by the Board. A copy of the military order or the extension approval
35 by the Internal Revenue Service or by the North Carolina Department of Revenue must be furnished to the Board.
36

37 *History Note: Authority G.S. 74C-5; 74C-8; 74C-8.1; 74C-9;*

38 *Eff. June 1, 1984;*
39 *Amended Eff. October 1, 2013; May 1, 2012; October 1, 2010; November 1, 2007; January 4, 1994;*
40 *July 1, 1987; December 1, 1985;*
41 *Transferred and Recodified from 12 NCAC 07D .0203 Eff. July 1, 2015.*