

North Carolina Governor’s Crime Commission
Fiscal Year 2022 Juvenile Justice Planning Committee (JJPC)
Request for Applications (RFA)

Application Period: November 1, 2021 – January 31, 2022
Application Deadline: January 31, 2022 by 11:59 PM

State Administering Agency:
North Carolina Department of Public Safety
Governor’s Crime Commission
1201 Front Street
Raleigh NC 27609
<http://www.ncdps.gov/gcc>

Funded Through:

Juvenile Justice Priority Grants
US Department of Justice
Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention
(CFDA #16.540)
<http://ojjdp.ojp.gov>

Children’s Justice Act (CJA) Priority Grants
U.S. Department of Health and Human Services
Children’s Bureau
Office on Child Abuse and Neglect
Child Abuse Prevention and Treatment Act (CAPTA)
<https://www.acf.hhs.gov/>

Grant Project Period of Performance:
January 1, 2023 – December 31, 2024

Grant Project Period of Performance:
October 1, 2022 – September 30, 2024

Eligibility to Apply:

Eligible organizations in North Carolina, which provide direct services to justice-involved and at-risk youth, include and are not limited to the following entities:

- State Agencies and Offices
- Local Government Agencies
- Indian Tribal Governments
- State Law Enforcement Agencies
- Local Law Enforcement Agencies
- Community-based Organizations
- Faith-based Programs
- State and Local Courts

Applicants are required to apply for grant funding through the GCC online application process. To access GEMS and apply for a grant, go to: <https://gems.ncdps.gov>. NOTE: All applicants MUST provide proof that they have a valid federal DUNS number and are currently registered with www.SAM.gov at the time of submission.

INTRODUCTION

Thank you for your interest in funding from the Juvenile Justice Planning Committee of the North Carolina Governor's Crime Commission. The Juvenile Justice Planning Committee (JJPC) focuses on providing resources and programs through two Federal funding sources: The Office for Juvenile Justice and Delinquency Prevention and the U.S. Department of Health and Human Services Children's Bureau (Children's Justice Act funding priority only).

Complete applications, including all required documents, should be submitted through our online Grant Enterprise Management System (GEMS) no later than 11:59 pm on January 31, 2022.

Juvenile Justice Planning Committee Mission Statement

The mission of the Juvenile Justice Planning Committee is to provide resources for youth who are at-risk of becoming delinquent due to individual, school, family, peer and or community factors. These resources will also provide services for youth who are delinquent, undisciplined, or involved in the juvenile court process from intake through aftercare.

If you have questions about the RFA, the application process or require assistance with developing your proposal, please contact the Juvenile Justice Planning Team:

Adonicca McAllister, Lead Juvenile Justice Specialist adonicca.mcallister@ncdps.gov

Tonishia Lockley, RED and CJA Coordinator toni.lockley1@ncdps.gov

The staff at the Governor's Crime Commission is committed to providing high quality, efficient, and effective customer service through guidance, support services, collaboration, compliance and technical expertise during the life of the grant. Our success relies on the success of our grantees in providing services to communities across the state, and in complying with all Federal, State, and GCC guidelines.

Governor's Crime Commission Mission Statement

The mission of the Governor's Crime Commission is to improve the quality of life for the citizens of the state, to enhance public safety, and to reduce and prevent crime by improving the criminal justice system.

Juvenile Justice Planning Committee Request for Applications

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I. AVAILABILITY OF FUNDS ANNOUNCEMENT

The North Carolina Governor's Crime Commission (GCC) is pleased to announce the availability of grant funds supported by the Juvenile Justice Planning Committee.

We encourage you to read through this document in its entirety as you prepare to apply for funding consideration. All applicants must meet the eligibility requirements listed in Section II. Proposals received with missing documents may not receive consideration for funding.

Late applications will not be accepted.

There is no guarantee that grant funds will be available in the future.

About the Juvenile Justice Planning Committee

The Governor's Crime Commission, a section of the North Carolina Department of Public Safety, serves as the State Administering Agency and administrator of federal juvenile justice funding allocations. The Juvenile Justice Planning Committee (JJPC) of the Governor's Crime Commission serves as North Carolina's State Advisory Group (SAG), as required under the Juvenile Justice and Delinquency Prevention Act of 1974 (JJDP Act). The Governor's Crime Commission functions as the state's supervisory board under 28 C.F.R. § 31.103 and in compliance with the requirements of the Justice System Improvement Act of 1979.

The JJPC is the longest-standing committee of the Governor's Crime Commission. As a part of the Governor's Crime Commission, the Juvenile Justice Planning Committee serves in an advisory capacity to the Governor and to the Secretary of the Department of Public Safety on fulfilling the requirements of and ensuring compliance with the provisions of the JJDP Act. There are two subcommittees of the JJPC: (1) the Racial and Ethnic Disparities (R/ED) Subcommittee, and (2) The Children's Justice Act (CJA) Task Force.

R/ED Subcommittee

The reduction of racial and ethnic disparities remains a priority of the Governor's Crime Commission due to the overrepresentation of youth of color at key points throughout the juvenile justice system. In keeping with our commitment to reducing racial and ethnic disparities and promoting racial equality, grant applications are sought that address these issues. The RED Subcommittee works to support programs by developing contextualized funding priority requirements and reviewing program outputs.

CJA Task Force

Since 1988, the Governor's Crime Commission has administered Children's Justice Act funding to programs throughout the State. In order to fulfill the Federal requirements of the Child Abuse Prevention and Treatment Act (CAPTA), the CJA Task Force assesses current program practices and makes policy and training recommendations to improve the handling of child abuse and neglect cases across the State.

Juvenile Justice Planning Committee Program Funding Description

The Juvenile Justice Planning Committee (JJPC) administers funding through two different Federal grant sources: (1) the Child Abuse Prevention and Treatment Act (CAPTA), and (2) the OJJDP Title II Formula Grants Program. All funding awarded by the JJPC is considered through a competitive process. Project start and end dates in your application must align with the award period unless otherwise instructed.

Child Abuse Prevention and Treatment Act

Funds under CAPTA are designed to improve the investigation, prosecution, and judicial handling of cases of child abuse and neglect, particularly child sexual abuse and exploitation, in a manner that limits additional trauma to the child victim. This also includes the handling of child fatality cases in which child abuse or neglect is suspected and some cases of children with disabilities and serious health problems who also are victims of abuse and neglect. The GCC administers funds under this grant source to one (1) funding priority:

- Children’s Justice Act

Grant Award Period: Children’s Justice Act grant awards under will be made for a funding period of two (2) years. **Under this solicitation, the award period of performance is October 1, 2022 through September 30, 2024.**

Office of Juvenile Justice and Delinquency Prevention Title II

The primary purpose of funds under OJJDP Title II is to fund programs that address juvenile delinquency and improve the juvenile justice system. Under this funding source, the Governor’s Crime Commission is particularly interested in innovative programs that include juvenile delinquency prevention efforts and system improvement efforts designed to reduce racial and ethnic disproportionality within the juvenile justice system. The Commission encourages collaborative and/or evidence-based programs designed to meet the needs of minority youth overrepresented at specific key juvenile justice decision points. For FY2022, the GCC will administer funds under this grant source to four (4) funding priorities:

- Racial and Ethnic Disparities - ***REVISED***
- School Justice Partnerships
- Community Violence Intervention Programs – ***NEW***
- Discretionary – ***NEW***

Grant Award Period: Title II/Juvenile Justice grant awards under the OJJDP Title II program will be made for a funding period of two (2) years. **Under this solicitation, the award period is January 1, 2023 through December 31, 2024.**

All awards are contingent upon the N.C. Governor’s Crime Commission receiving the specified grant funds from the U.S. Department of Justice at the expected level and are subject to any modifications or additional requirements that may be imposed by law.

II. GENERAL APPLICANT ELIGIBILITY INFORMATION

Application Limitations

Application Submission Limit: Agencies may submit multiple applications for funding; however, only one application per program priority will be accepted. Agencies must note in their application if funding is being requested in a priority area for which they have a current open grant.

Growth: Requests for increased project funding for continuation projects should detail additional project activities that reasonably correlate with the funding amount requested. As funding is both competitive and limited, agencies requesting funding for continuation projects are discouraged from excessive project growth. All grant application budgets are reviewed and assessed for allowable and reasonable costs

Promotion of Community Efforts

Applicants should illustrate coordinated public and private efforts to provide services to youth, which may include written agreements/memoranda of understanding, work groups to oversee and recommend improvements to community responses to juvenile delinquency, and the development of protocols for such responses.

GCC supports the development of comprehensive projects that include collaborative partnerships with multiple agencies (e.g., Division of Adult Correction & Juvenile Justice, Administrative Office of the Courts, Universities, etc.). The project narrative for the lead agency should summarize the multidisciplinary nature of the project. These comprehensive projects **must** have Memoranda of Understanding between all agencies involved uploaded as a supporting document.

Prohibited Discrimination

Applicants must assure and certify compliance with all civil rights nondiscrimination requirements, including those prohibiting unlawful discrimination.

Maintenance of Confidentiality

Except as authorized by law, program records containing the identity of individual juveniles **must not** be disclosed without the consent of the service recipient or legally authorized representative. Under no circumstances may program reports or findings available for public dissemination contain the actual names of individual service recipients.

This does not prohibit compliance with legally mandated reporting of abuse or neglect.

Information Sharing

GCC and its subrecipients may share the following information:

- Non-personally identifying data in the aggregate regarding services to their clients and non-personally identifying demographic information in order to comply with reporting, monitoring, evaluation, or data collection requirements;
- Court-generated information and law-enforcement-generated information contained in secure governmental registries for protection order enforcement purposes; and
- Law enforcement- and prosecution-generated information necessary for law enforcement and prosecution purposes.

Compliance with Federal Rules Regulating Grants

Agencies must comply with all applicable provisions of the Federal Program Guidelines, and the requirements of the US Department of Justice (DOJ) Financial Guide.

The 2017 DOJ Grants Financial Guide is available online at: <https://ojp.gov/>

Compliance with State Criteria

Agencies must abide by any additional eligibility or service criteria as established by the North Carolina Governor's Crime Commission including submitting statistical and programmatic information on the use and impact of grant funds, as requested by the GCC.

Supplanting

Federal funds must be used to **supplement** existing state and local funds for program activities and must not replace those funds that have been appropriated for the same purpose. See the OJP Financial Guide (Part II, Chapter 3). There are strict federal laws against the use of federal funds to supplant current funding of an existing program. Jurisdictions must provide assurances and certifications as to non-supplanting and the existence of proper administrative/financial procedures.

Expressly Unallowable Costs

Federal awards generally provide recipients and/or subrecipients with the funds necessary to cover costs associated with the award program. There are other costs, categorized as **unallowable costs**, that will not be reimbursed. Subrecipients must not use award or match funding for unallowable costs. Standard unallowable costs are identified in [2 C.F.R. § 200, Subpart E - Cost Principles](#).

The following services, activities, and costs, although not exhaustive, cannot be supported with Juvenile Justice Planning Committee grant funds at the subrecipient level:

- Lobbying/advocacy with respect to legislation or administrative changes to regulations or administrative policy;
- Audit Costs (except as an allocable percentage of mandatory audits)

- Fundraising activities
- Capital expenses, including capital improvements; property losses and expenses; real estate purchases; mortgage payments; and construction;
- Bonuses, Commissions, Tips, Stipends, and Honoraria
- Trinkets (items such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., regardless of whether they include the conference name or OJP/DOJ logo) must not be purchased with DOJ funds as giveaways for conferences. Basic supplies that are necessary for use during the conference (e.g., folders, name tags) may be purchased.

Additional inappropriate costs may be identified and considered by the GCC as unallowable.

III. OJJDP TITLE II/JUVENILE JUSTICE FUNDING

Proposals should utilize a collaborative approach in ways that are meaningful and purposeful to the goals and objectives of the project. A collaborative design can be either complex or modest. What is most important is that the design be in proportion to the scope of the project, the make-up of the organization and its geographic location.

Funding Caps: In consideration of fluctuations in federal funding amounts, all Title II/Juvenile Justice priority applications have funding caps on the amount of funding that applicants can request. Note that the funding cap reflects maximum dollar amount that may be awarded to an applicant organization, and that requests for funding should be reasonable. Specific funding cap amounts can be found in the individual priority sections.

Application Budget

NOTE: The Governor's Crime Commission reserves the right to reduce budgets and request budget adjustments at its discretion.

Your budget should justify all expenses and be consistent with the program narrative. Budgets must be clear and specific.

Budgets requesting OJJDP/Title II Juvenile Justice funds are required to reflect 24 months of spending.

Budget Clarification Worksheet *NEW*

OJJDP Title II funds administered through the Juvenile Justice Planning Committee of the Governor's Crime Commission must be used to address specific program and budget areas described at 34

U.S.C. § 11133(a)(9). All applications for OJJDP/Title II Juvenile Justice funds must include a budget clarification worksheet indicating one or more required program areas to be supported by the project.

Eligible organizations must address at least one of the below program areas:

- | | |
|---|--|
| <input type="checkbox"/> Community-based alternatives to incarceration | <input type="checkbox"/> Positive youth development programs from delinquent/at-risk youth |
| <input type="checkbox"/> Community-based programs and services | <input type="checkbox"/> Legal representation for youth programs |
| <input type="checkbox"/> Comprehensive programs through multi-system collaboration | <input type="checkbox"/> Community-based programs during/after incarceration |
| <input type="checkbox"/> Treatment to juvenile offenders who are victims of child abuse or neglect | <input type="checkbox"/> LEP programs for delinquent juveniles |
| <input type="checkbox"/> Programs for at-risk/delinquent youth | <input type="checkbox"/> Hate crimes |
| <input type="checkbox"/> Programs to expand use of probation officers | <input type="checkbox"/> After-school programs |
| <input type="checkbox"/> Programs for nonviolent juvenile offenders to remain home as an alternative to incarceration and to ensure the terms of probation are followed | <input type="checkbox"/> Post-placement/reintegration services for adjudicated juveniles |
| <input type="checkbox"/> Counseling, training, and mentoring | <input type="checkbox"/> Protecting the rights of juveniles |
| <input type="checkbox"/> Programs for learning disabled juveniles | <input type="checkbox"/> Mental health/co-occurring disorder services for court-involved or incarcerated juveniles |
| <input type="checkbox"/> Deterrence from gangs | <input type="checkbox"/> Assistance with sealing/expunging juvenile records |
| <input type="checkbox"/> Treatment of drug/alcohol dependence | <input type="checkbox"/> At-risk girls (pregnant, survivors of trafficking, girls with disabilities, girls of color, etc.) |

The Budget Clarification Spreadsheet must be uploaded as an attachment in GEMS and can be found at <http://ncdps.gov/gcc/resources>

Cost Sharing or Match Requirement

Effective October 8, 2021, the NC Governor's Crime Commission is waiving the 25% cash match requirement for all OJJDP Title II/Juvenile Justice open and future subawards for the duration of the pandemic plus one year after the date of the end of the national emergency.

The removal of match will not increase the federal award amount of a project's federal award. Projects will not be required to provide match or its related documentation throughout the life of the subaward.

OJJDP/Title II Juvenile Justice Funding Priorities

Below are the priority areas for OJJDP Title II Funding administered by the GCC. All funding priorities are of equal importance, regardless of their listed order. If you have questions about which funding priority may be appropriate for your application, please contact a member of the Juvenile Justice Planning Team.

Community Violence Intervention Programs - *NEW* **Title II/Juvenile Justice**

FUNDING CAP: \$200,000.00

The Governor’s Crime Commission acknowledges violence as a public health issue impacting communities across the State of North Carolina. Research shows that exposure to firearm violence—including as a victim or witness—makes it twice as likely an adolescent will commit a violent act within two years. There are proven community violence intervention (CVI) strategies for reducing community violence through tools other than incarceration.

The CVI Program priority is designed to address multiple forms of violence impacting adolescents and young adults, particularly in communities with high rates of violence. Examples of the types of programs appropriate for consideration under the CVI Program priority may include, and are not limited to, the following:

- Community-based alternatives to incarceration for status offenders and other youth who need temporary placement, crisis intervention, shelter, and after-care;
- Counseling, training, and mentoring programs which may be in support of academic tutoring, vocational and technical training, and drug and violence prevention counseling;
- Positive youth development programs for delinquent and other at-risk youth who are exposed to violence;
- Programs and initiatives to focus on prevention of juvenile gang activity, with specific interest in evidence-based programs to reduce gang recruitment in communities and schools;
- Community-based re-entry programs that aim to reduce youth offender recidivism and successfully reintegrate an offender back into the community;
- Street outreach, violence interrupters, and hospital-based violence intervention services;
- Programs that address the needs of justice involved or at-risk youth who are survivors of commercial sexual exploitation and/or domestic sex trafficking

In addition, applications should address risk factors such as social determinants of health (e.g., concentrated poverty, limited educational/employment opportunities) and racial inequity (e.g., structural, systemic, and institutional racism). Proposals considered under this funding priority should demonstrate a strong understanding of public health approaches to violence prevention.

The GCC encourages multi-sector, collaborative approaches to CVI programming in this priority.

Racial and Ethnic Disparities (R/ED) – *REVISED*

Title II/Juvenile Justice Funding

FUNDING CAP: \$200,000.00

Students of color are more likely to be disciplined, suspended, and expelled from school as compared to their white counterparts for the same behaviors. Both national and local evidence suggests that racial and ethnic disparities cannot be explained by individual-level actions by youth, law enforcement, attorneys, judges, etc. but we must also examine systemic/structural-level factors. As compared to white youth with the same offenses, youth of color are less likely to be diverted, more likely to be held in secure detention, and are overrepresented at key points throughout the juvenile justice system, as described in the [2019 NC DMC Assessment Study](#). The Governor’s Crime

Commission supports efforts to reduce Racial and Ethnic Disparities (RED) in the juvenile justice system, previously referred to as Disproportionate Minority Contact (DMC), through grant funding for initiatives that address disparate outcomes for Black, Indigenous, and other children of color in/or at risk of involvement with the juvenile justice system. Applicants for funding from the RED program priority must disaggregate their data by race and ethnicity, explain how their project aims to reduce disparities and/or promote racial equity, and assess and provide measures of their program’s impact on youth of color to determine if disparate outputs/outcomes were improved.

Applicants for funding from the RED program priority must:

- Disaggregate their data by race and ethnicity
- Explain how their project aims to reduce disparities and/or promote racial equity
- Assess and provide measures of their program’s impact on youth of color to determine if disparate outputs/outcomes were improved

For more information on the history of the R/ED Core Requirement, please view the R/ED Informational Primer on our website: <http://ncdps.gov/gcc/resources>

School Justice Partnerships
Title II/Juvenile Justice Funding
FUNDING CAP: \$200,000.00

The Juvenile Justice Reinvestment Act (S.L. 2017-57), aka “Raise the Age,” requires the creation of School Justice Partnerships across North Carolina. The Governor’s Crime Commission will prioritize grant requests that create safer school environments by creating more effective alternatives to suspension or the filing of juvenile petitions for minor discipline problems. These practices have been shown to do more harm than good at changing student behavior. Effective alternatives such as Teen Court, crisis and assessment services, academic coaches, school-based community service and restitution, and restorative justice practices could be funded under this priority. In addition, local communities who need support to coordinate the planning process associated with the school justice partnership could be funded under this priority.

Juvenile Justice – Discretionary Priority – *NEW*
Title II/Juvenile Justice Funding
FUNDING CAP: \$100,000.00

Proposals will be considered for new and innovative programs for at-risk and justice-involved juveniles that are allowable under the Juvenile Justice and Delinquency Prevention Act, as amended by the Juvenile Justice Reform Act of 2018. The GCC is especially interested in programs for historically underserved communities, rural areas, LGBTQ/GNCT (lesbian, gay, bisexual, questioning/gender nonconforming, transgender) youth, and for girls in or at-risk of entering the juvenile system, including pregnant girls, young mothers, survivors of commercial sexual exploitation

or domestic sex trafficking, girls with disabilities, and girls of color, including girls who are members of a Native American tribe.

Proposals should include a plan of action and a statement of collaboration to provide services to youth.

IV. CHILD ABUSE PREVENTION AND TREATMENT ACT (CAPTA) FUNDING

Below is the Children’s Justice Act funding priority for Child Abuse Prevention and Treatment Act (CAPTA) funding administered by the GCC. This funding source is intended for systems change to improve the handling and outcomes of cases of child maltreatment in North Carolina.

Application Budget

NOTE: The Governor’s Crime Commission reserves the right to reduce budgets and request budget adjustments at its discretion.

Your budget should justify all expenses and be consistent with the program narrative. Budgets must be clear and specific.

Budgets requesting CAPTA funds are required to reflect 24 months of spending.

Cost Sharing or Match Requirement

CAPTA funds administered through the GCC do not have a match or cost sharing requirement.

Children’s Justice Act

CAPTA Funding

FUNDING CAP: While there is no funding cap for the Children’s Justice Act priority, requests must be reasonable in order to be considered for funding.

Programs which may be funded include those which are designed to:

- I. Improve Investigative, Administrative, and Judicial Handling of Cases, including child sexual abuse and exploitation, as well as cases involving suspected child maltreatment related fatalities and cases involving a potential combination of jurisdictions, such as intrastate, interstate, Federal-State, and State-Tribal, in a manner which reduces the additional trauma to the child victim and the victim’s family and which also ensures procedural fairness to the accused.**

A.1. Transform the way children and families who enter the court system are treated, by creating a “trauma-informed” courthouse:

- Support the dissemination of best practices, including procedures to limit the number of people in a courtroom during each hearing.
- Support the creation of family friendly waiting rooms.
 - ✓ Partnership with local libraries to allow books to be checked out

- ✓ Book donations
- ✓ Age appropriate toys
- Support training on how a parent's own trauma history impacts his/her experience with investigative and judicial systems and ability to engage in services.
- Support trainings on Adverse Childhood Experiences (ACE) and resiliency.

A.2. Support efforts to reduce trauma to children appearing in court proceedings:

- Develop trauma informed tools (video, booklet) to explain court processes and court preparation for the child victim and their adult support persons, including mental health providers.
- Ensure video testimony technology is easily available throughout the state and provide training for attorneys, judges and clerks on availability and use of video testimony technology.
- Support training for law enforcement, judges, clerks, and attorneys on issues specific to child testimony including identifying the intellectual, linguistic and emotional maturity of the child and identifying appropriate courtroom modifications for the child.

A.3. Support improved integration and collaboration between Child Fatality Review Teams, Local Child Fatality Prevention Teams and Community Child Protection Teams, the State Child Fatality Prevention Team and the Child Fatality Task Force.

A.4. Support efforts to create a culturally responsive court:

- Trainings on how racial, cultural, social, and economic differences may impact a person's reaction to the court system.
- Trainings that enhance the ability of law enforcement and court personnel to effectively identify and meet the social, cultural, and linguistic needs of child victims and their families.
- Ensure sufficient interpreters and translators.
- Ensure resources and information available to English speaking population is available to non-English speaking population (videos, booklets, forms).

A.5. Support involvement of law schools and other graduate programs in the investigative, administrative, and judicial handling of child abuse and neglect cases through:

- Law Clinics that represent parents or children (consistent with G.S. 7B-601),
- Evaluation of programs and practices, and
- Publications on practice improvements such as tool kits or concept papers.

A.6. Identify, support and promote agencies who provide training and classes on recognizing, responding to and reporting child abuse and neglect:

- Training for school personnel including school administrators and School Resource Officers on child abuse signs and symptoms, including signs of maltreatment that may be overlooked and/or explained, and training on mandatory reporting laws.

- Peer counseling models that include child abuse and neglect signs and symptoms and understanding mandatory reporting laws.
- Training for likely reporters and responders around special population victims such as children with disabilities and LGBTQ+ youth.

A.7. Support statewide efforts of Child Advocacy Centers

- Training, technical assistance and specialization of local CACs
- Expansion and development of CACs in underserved counties.

A.8. Support the efforts of the multidisciplinary workgroup to standardize forensic interviews of children who have been abused or neglected through: 1) Implementation of Forensic Interviewing Standards; 2) Implementation of Statewide Training and Peer Review System; and 3) Growth and Enhancement of CAC's and Local Child Welfare Capacity.

II. Support of Experimental, Model, or Demonstration Programs for testing innovative approaches and techniques which may improve the prompt and successful resolution of civil and criminal court proceedings or enhance the effectiveness of judicial and administrative action in child abuse and neglect cases, particularly child sexual abuse and exploitation cases, including the enhancement of performance of court appointed attorneys and guardians ad litem for children, and which also ensure procedural fairness to the accused;

B.1. Support the efforts of the Conference of District Attorneys' to provide dedicated staff, training and resources for child abuse and neglect cases.

B.2. Support efforts to expand the multidisciplinary approach to parent representation in civil abuse, neglect and dependency cases including the use of social workers and parent peer partners as part of the parent attorney's resources.

B.3. Increase the use of data to improve judicial handling of child abuse and neglect cases.

B.4. Increase the use of technology to increase efficiencies in child abuse and neglect cases:

- Allow service by publication via internet
- Allow court participation via internet (Skype, WebEx, etc.) for children, therapists, incarcerated parents
- Allow parties to check upcoming court dates

III. Reform of State laws, ordinances, regulations, protocols, and procedures to provide comprehensive protection for children, which may include those children involved in reports of child abuse or neglect with a potential combination of jurisdictions, such as intrastate, interstate, Federal-State, and State-Tribal, from child abuse and neglect, including child sexual abuse and exploitation, while ensuring fairness to all affected persons.

C.1. Support the creation of a state-wide hotline to report possible child abuse, neglect or trafficking.

- C.2. Continue to support procedures and protocols, to include local administrative orders, which allow the sharing of information between agencies:
- Support the development of technology necessary to allow file sharing between agencies.
 - Support integrated data systems among local courts, child welfare agencies, and other child welfare system stakeholders.
- C.3. Support legislation to mandate the use of the child advocacy centers for sexual abuse and severe physical abuse investigations when available.
- C.4. Support legislation, policies or protocols that address the responsibilities of and participation in court cases involving child abuse and neglect by regional LME/MCOs.
- C.5. Support the creation of a uniform training curriculum for School Resource Officers to include:
- Child abuse signs and symptoms, including signs of maltreatment that maybe overlooked and/or explained away.
 - Issues pertinent to special population victims such as children with disabilities and LGBTQ+ youth.
 - Mandatory reporting laws.
- C.6. Support legislation and policies that increase the use of permanency mediation and other dispute resolution techniques in abuse, neglect and dependency cases.
- C.7. Support legislation and other efforts to address NC Tribes' concerns in abuse and neglect cases.

V. APPLICATION SUBMISSION INFORMATION

GCC Policy on Late Submissions

To ensure timely award processing, applicants must submit the application by January 31, 2022 by 11:59 PM E.T. Late submissions will not be accepted.

Grants Enterprise Management System and NCID

Applications will be submitted via the GCC's web-based grant management system, Grant's Enterprise Management System (GEMS). Applicants must have a NCID login to access the application in GEMS.

Applicants can access GEMS directly at: <http://gems.ncdps.gov>

To obtain your NCID username and password, you must register your organization or State/Local Government Unit at: <https://ncid.nc.gov/>

If you have issues with **obtaining your NCID** or utilizing an **existing NCID** account, contact the **ITS Service Desk** 24-hours a day at (919) 754-6000 via e-mail at: its.indicents@its.gov

***Please note that the GCC staff cannot assist you with NCID access issues.**

Organizational Roles/Responsibilities in GEMS

Each project is **required** to have the following associated users with established NCID accounts in order to submit the application through GEMS:

ORGANIZATIONAL ROLE/RESPONSIBILITIES	REQUIRED AGENCY CONTACT
<p>Authorizing Official (AO)</p> <ul style="list-style-type: none"> • Signatory to grant award • Chief point of oversight for project 	<p>Nonprofits: Board Chair ** Must not be an employee of the agency State Government: Department Secretary Local Government: Town, City, or County Manager Law Enforcement Agencies: County or City Manager</p>
<p>Financial Officer (FO)</p> <ul style="list-style-type: none"> • Provides financial oversight to project • Ensures compliance with both agency and Federal financial policies and procedures 	<p>Nonprofits: Board Treasurer ** Must not be an employee of the agency State Government: Chief Financial Officer or Department Finance Officer Local Government: Finance Director Law Enforcement Agencies: Agency Finance Director</p>
<p>Project Director (PD)</p> <ul style="list-style-type: none"> • Signatory to grant award • Responsible for execution of project • Primary point of contact with GCC 	<p>Nonprofits: Executive Director or appointed project staff responsible for overseeing the work of the project State Government: Designee responsible for overseeing the work of the project Local Government: Designee project staff responsible for overseeing the work of the project Law Enforcement Agencies: Designee project staff responsible for overseeing the work of the project</p>
<p>Organizational Administrator</p> <ul style="list-style-type: none"> • Approves all requests for organization roles (AO, FO, PD) • Approves/denies access to project applications and open projects • Deactivates access/roles • Submits SAM.gov updates to GCC via GEMS 	<p>Other agency personnel, such as an internal Grant Manager or supervisor of project activities</p>

Step by step instructions on how to request, approve and deny requests for organizational roles can be found in the Grants Management Handbook at on the GCC website: <http://www.ncdps.gov/gcc>

SAM.gov Registration

All GCC subrecipients are required to enroll and maintain registration on the Federal System for Award Management (SAM). SAM information may be found at <https://www.sam.gov>.

Subrecipient SAM records are publicly viewable and require a DUNS Number which may be obtained via <http://fedgov.dnb.com/>

VI. APPLICATION CONTENT

Application Narrative

Project Abstract: Briefly describe the project's purpose, identify target population, and discuss program components which address the identified problem. Include local statistics to substantiate the need.

Personnel & Contractual Positions: Provide an overview as to the purpose and function of the positions listed in the personnel and contractual categories in the budget detail that contribute to the success of the project. Where applicable, budgets should reflect the overtime needs. Please note specific job duties for the positions are provided within the job description section of the application.

Travel Budget: Describe the purpose and benefit of the travel items listed in the detailed budget. Explain the types of travel to occur during the project period, such as the type of conference, training or meeting to be held for which travel is requested. Each travel item should be justified, with an explanation provided in this section. Training or conference registration costs should be included in the travel category. If travel is budgeted in any application for grant funding, you must upload your agency's travel policy as an Organization Document.

Supplies/Operating Budget: Provide an explanation as to the purpose items (office supplies, field supplies, printing, postage, computer software, office rent, cell phone, utilities, etc.) listed in the supply category in the budget detail contribute to the success of the project. If your program includes a broad category line item (i.e. general office supplies), please upload an attachment that lists each item to be purchased within the line item.

Equipment Budget: Provide an explanation about how items listed in the equipment category in the budget contribute to the success of the project. Please note that equipment is tangible, non-expendable personal property having a useful life of more than 1 year and an acquisition cost of \$5,000 or more per unit.

Project Collaboration: Identify the partners with whom you will collaborate and briefly describe how the collaboration will occur. Current MOUs are required for collaborative partners and should be uploaded as an attachment.

Project Narrative Summary: Include a description of how grant funded positions are integral to the project and how contractual, travel, operating, and equipment expenses will support the project. This should also discuss how you will collaborate with other agencies and not repeat the abstract.

Project Timeline of Activities: Provide a timeline for the implementation of the project.

Goals/Objectives: Projects should identify two project goals and two project objectives per goal. Goals and objectives must be specific, measurable, attainable, relevant, and time-bound (SMART).

Project Sustainability Planning: Describe your formal, working sustainability plan for the project and how it will result in permanent operational funding (not GCC funding) once the grant ends. Continued funding is not guaranteed.

Indirect Cost Rates (If Applicable): Applicants that intend to charge indirect costs using a negotiated indirect cost rate must have a current, signed, federally – approved indirect cost rate agreement. Applicants that have never received a federally – approved indirect cost rate may elect to charge a de minimis rate of 10% of modified total costs, which the agency will then be required to use for all applications for federal funding, indefinitely or until a federally – approved rate has been negotiated.

De Minimis Indirect Cost Rate: For agencies that plan to utilize the de minimis rate, it is strongly recommended that the following resources are reviewed:

- Non-profit Agencies: [Title 2 CFR, Part 230 \(OMB A-122\) \[PDF- 276 Kb\]](#)
- State of Local Unit of Government or Tribal Organization: [Title 2 CFR, Part 225 \(OMB A-87\) \[PDF-288 Kb\]](#)
- Educational Institutions: [Title 2 CFR, Part 220 \(OMB A-21\) \[PDF-348 Kb\]](#)

Consultants

The limit for contracted services consultant rates is \$650 per day or \$81.25 per hour. Fees in excess of the set limit will not be considered.

All contracts in the grant must be uploaded as an attachment to the grant and must be approved by the assigned grants manager for the project after opening, but prior to being enacted. If an agency already has an executed contract from a previously funded grant award, a copy of the contract should be uploaded as a project-specific attachment. Prior approval must still be received from the grants manager before making grant-funded expenditures under the contract.

Conferences and Trainings

Prior approval is required by the assigned grants manager for grant funds to be used for participation in conferences and trainings.

If requesting funds to support participation in a conference or training, the agency's travel policy is required and should include agency approved reimbursement rates for mileage, meal per diems, lodging etc. If the agency's travel policy does not include reimbursement rates, the State's travel policy and reimbursement rates will be followed.

Juvenile Justice Application Supporting Documents

Applicants are required to upload supporting documents to GEMS in order to receive funding consideration. These documents are required at the time of submission. Failure to comply (i.e., failure to upload required attachments and budget information) could impact your application's ability to continue through the review process.

Note that there is a new process for the upload of supporting documentation that requires uploading documents at: (1) the organization level by the Organization Administrator, and (2) the project level by the individual completing the application for funding.

Sample forms and templates for many of these documents can be found on the GCC website at: www.ncdps.gov/gccforms

Organization Documents *NEW*

Certain documents are required of all applicant organizations, some of whom have multiple applications for grant funding. The Organization Documents section in GEMS allows for upload of certain documents at the subrecipient level. These documents will be applied to all grant projects submitted by the subrecipient organization thereby reducing the number of attachments that have to be uploaded to every project.

Automated reminders will be sent to the Organization Administrator for upcoming expiration of these documents. Many documents do not have to be renewed annually.

Upload of Organization Documents

Organization-level documents must be uploaded by the Organization Administrator. The Organization Administrator maintains organization information and manages GEMS users, organization roles, and projects roles. This role is at the Organization level.

The Organization Documents tab appears under the “My Profile” menu in GEMS. A list of documents will populate based on your business type. Agencies applying for grant funding must upload all documents listed as **Application Documents**. If an organization-level document does not apply to your agency, you must upload a statement on agency letterhead in its place.

Note that there will be additional documents required at the Organization level once an application is approved for funding. These are listed under **Supplemental Documents** and the required forms will be provided by GCC staff to approved projects only.

Required Organization Documents

When uploading required Organization Documents, the “File Name” should reflect the Document Type.

- 501(c)(3) Verification (*non-profit agencies*)
- Board of Directors List (*non-profit agencies*)
- Conflict of Interest Policy

- Data Breach Policy
- DUNS Number
- Indirect Costs Certification, Federally Negotiated/De Minimis
- IRS Form 990 (*non-profit agencies*) (*must be the most recent fiscal year's form*)
- Overtime Policy
- Procurement/Purchasing Policy
- Record Retention Policy
- SAM.gov Registration
- Travel Policy
- Unlawful Discrimination Policy
- Whistleblower Policy

Indirect Costs ***NEW***

Applicants that intend to charge indirect costs through the use of a federally negotiated indirect cost rate (NICRA) must have a current, signed, federally approved indirect cost rate agreement. Other applicants may elect to charge a de minimis rate of 10% of modified total direct costs (MTDC), which the agency will then use for all applications for federal funding, indefinitely or until a federally - approved rate has been negotiated.

Documentation supporting the agency's use of an indirect cost rate is required.

Since utilizing an indirect cost rate occurs at the organization level, the Financial Officer is responsible for the verification of an organization's indirect cost rate (de minimis or federally-negotiated rate). If an organization is utilizing an indirect cost rate, the required support documentation must be uploaded to GEMS by the Financial Officer.

Project-Specific Attachments

Additional required documents are project-specific and are also required at the time of application. These documents should be uploaded by the individual completing the application for grant funding. If a project-specific attachment does not apply to your agency, you must upload a statement on agency letterhead in its place.

When uploading these documents, the File Name should indicate the attachment number detailed below (ex: Attachment 01) and the Description should indicate the content (ex: Document Name).

- Attachment 01:** Summary of direct and contracted GCC funds that includes current and projected funding utilizing the **required Summary of Direct and Contracted GCC funds form** on the GCC website. *This is required of organizations with multiple GCC grants and/or applications for grant funding.*
- Attachment 02:** Current, written agreement(s) demonstrating community partnerships: MOU, MOA, etc. A sample MOU is available on the GCC website. If there are multiple agreements, please number your attachments as follows: "Attachment 02A", "Attachment 02B", etc.

- Attachment 03:** Sample contracts for project-related services. A sample contract is available on the GCC website. If there are multiple contracts, please number your attachments as follows: “Attachment 03A”, “Attachment 03B”, etc. *This is required of project applications with contractual agreements proposed in the application for funding.*
- Attachment 04:** Project staff allocations across all GCC funded (current and projected) projects utilizing the **required Staffing Allocations form** on the GCC website. *This is required of organizations with multiple GCC grants and/or applications for grant funding.*
- Attachment 05:** A detailed supply listing. *This is required if costs for general office and/or program supplies are budgeted for reimbursement.*
- Attachment 06:** Agency’s current equipment lease and/or rental space agreement with floor plan. *This is required if costs for rent are budgeted for reimbursement.*

OJJDP Title II/Juvenile Justice Required Documents

- Attachment 07:** Budget Clarification Worksheet ***NEW***

VII. JUVENILE JUSTICE APPLICATION REVIEW

The Governor’s Crime Commission (GCC) serves as the chief advisory body to the Governor and to the Secretary of Public Safety on crime and justice issues. Commission Members include the heads of statewide criminal justice agencies, appointed state and local government officials, and private citizens.

Members of the Juvenile Justice Planning Committee, Racial and Ethnic Disparities (RED) Subcommittee, and Children’s Justice Act (CJA) Task Force review applications submitted under competitive priorities and score each organization’s overall project based on the following:

1. Who will benefit from the grant;
2. How many will benefit from the grant;
3. The cost of administering the grant;
4. Geographical representation; and
5. Past performance of the applicant with grants and publicly funded projects.

Applications will be assessed and scored based on the following criteria:

- Data/Evidence of Problem (20 Points)
- Community Collaboration (20 Points)
- Logic/Clarity of Proposal (10 Points)
- Implementation Schedule/Timeline of Activities (10 Points)
- Program Goals and Objectives (20 points)
- Potential for Positive Impact (10 Points)
- Evaluation (10 Points)

No application or proposal is guaranteed award at any time during the time of grant review or the recommendation process. Funding is subject to the availability of federal funds and the project’s adherence to federal funding guidelines. All funding decisions are made by the members of the Juvenile Justice Planning Committee and the members of the Governor’s Crime Commission.

VIII. POST AWARD REQUIREMENTS

Project Reimbursement

The GCC will distribute awarded funds to sub-recipients on a reimbursement of expenditures basis in conjunction with the timely submission of corresponding Fiscal and Programmatic Reports. These reports must be submitted through the Grants Enterprise Management System (GEMS) using the same User ID and password that was used for the application process.

Agencies may elect to receive reimbursement of funds for this grant program no more frequently than a monthly basis. In order to receive monthly reimbursements, financial requests (and documentation) would need to be submitted on a monthly basis. Agencies may elect to receive reimbursement based on a longer schedule, but financial reimbursement requests should be submitted on no less than a quarterly basis as the project utilization rate is one determination of project progress

Performance Reports

All projects approved for funding by the Juvenile Justice Planning Committee are required to provide regular Federal performance reports in the GEMS system. These include program-specific performance reports, as well as annual project progress reports that align with the goals and objectives of the specific grant project.

Failure to report program performance will result in a hold of grant funds.

OJJDP Title II/Juvenile Justice Reports

OJJDP uses performance measure data to identify training and technical assistance needs, track award activity, progress toward program goals, revise program designs and implementation strategies, and to inform budgets, strategic planning, and funding decisions.

Data is to be reported by subrecipients to the GCC on the following dates:

REPORT TYPE	REPORT WINDOW	DUE DATE
Mid-Year	OCTOBER – MARCH	APRIL 15
Final	APRIL – SEPTEMBER	OCTOBER 15

Children’s Justice Act Reports

The GCC uses performance measure data to track award activity, progress toward program goals, and to identify statewide progress and areas for service improvement.

Data is to be reported by subrecipients to the GCC on the following dates:

REPORT TYPE	REPORT WINDOW	DUE DATE
Mid-Year	OCTOBER – MARCH	APRIL 30
Final	APRIL – SEPTEMBER	OCTOBER 30

Project Progress Reports

All projects funded by the GCC are required to provide an annual report that aligns with the specific goals of the subrecipient project. The annual deadline for the Project Progress Report is **OCTOBER 30** of each year of performance.

Special Conditions

All grants will be subject to all Special Conditions set forth by the Office for Juvenile Justice and Delinquency Prevention, U.S. Department of Health and Human Services, and the NC Governor's Crime Commission associated with the federal award.

Transparency and Accountability

A strong emphasis is placed on accountability and transparency. Award recipients must be prepared to track, report on, and document specific outcomes, benefits, and expenditures attributable to the use of grant funds. Misuse of grant funds may result in a range of penalties to include suspension of current and future funds and civil/criminal penalties