



**North Carolina Department of Correction**  
**Division of Prisons**  
**Policy Summary Sheet**

Section: Administrative-Performance Improvement & Risk Management  
Policy #: AD II-10

**Current Review Date: March 2013**  
**Reviewed By: Standards Director**  
**Next Review Due: March 2014**

---

**Current Revision Date: March 2013**  
**Supersedes Revision Dated: October 2007**

**Current Revision Summary (if applicable):**

The following change(s) occurred:

Major changes in policy please read in its entirety.

*Stephanie L. Leach*

4/30/13

---

Division Policy Coordinator

Date