

**MINUTES OF THE
TELEPHONE CONFERENCE MEETING FOR
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD**

DATE: September 20, 2018

TIME: 9:00 A.M.

PLACE: 3101 Industrial Drive Ste. 104
Raleigh, North Carolina

SUBMITTED BY: Brian Jones
Director

MEMBERS PRESENT:

Ralph Gregory
Jim Crabtree
Stephen Wheeler
Larry Proctor
Courtney Brown
Wayne Woodard

STAFF PRESENT:

Director Brian Jones
Deputy Director Phillip Stephenson
Board Secretary Cynthia Anthony
Attorney Jeff Gray
Field Services Supervisor Kim Odom
Investigator Ray Bullard

VISITORS:

Eric Myers
Sebastian Dehnel
Richard O'Neal

The September 20, 2018 telephone conference meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Gregory at 9:00 a.m.

In accordance with the State Ethics Law, Attorney Gray read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter."

Chairman Gregory welcomed all guests.

JIM CRABTREE MADE A MOTION TO APPROVE THE JULY 19, 2018 BOARD MEETING MINUTES. SECONDED BY COURTNEY BROWN. MOTION CARRIED.

Wayne Woodard read the Screening Committee report. Mr. Woodard served as chair of the Screening Committee.

COURTNEY BROWN MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

The Grievance Committee Meeting was deferred until November 14, 2018 so there was no report.

FINAL AGENCY DECISIONS

None.

SPECIAL REPORTS AND PRESENTATIONS

Larry Proctor gave the continuing education report.

1. Beyond the Signal (Renewal ASLB 17-170) - the committee recommends approval of adding the Online Instructor Led Training (OILT) and instructor.
2. NetConnect (online) (Renewal ASLB 17-346) - the committee recommends approval of adding the Online Instructor Led Training (OILT) and instructor.
3. Net Connect (Renewal ASLB 17-171) - the committee recommends approval of adding the Online Instructor Led Training (OILT) and instructor.
4. Video Verification vs. Video Surveillance (Renewal ASLB 16-148) - the committee recommends approval of adding the Online Instructor Led Training (OILT) and instructor.
5. Who, What, Where, When, How, and Why Video (Renewal ASLB 17-169) - the committee recommends approval of adding the Online Instructor Led Training (OILT) and instructor
6. Detailed NEC Workshop - the committee recommends **denial** because it does not meet ASLB criteria.
7. Coping with Change: Changes in NFPA 2010-2013 Code- the committee recommends **denial** because it does not meet ASLB criteria.
8. Fire Alarm Systems 101- the committee recommends **denial** because it does not meet ASLB criteria.
9. Basic Security Alarm Installations (Renewal 14-958) - the committee recommends approval for 3 CEU's for this course.
10. CCTV Configuration Basics Online (Renewal 02-111) - the committee recommends approval for 3 CEU's for this course.
11. Using Software to manage your Monitored Accounts - the committee recommends denial because it does not meet ASLB criteria.

12. Certified Alarm Technician Level (Online Course - Renewal ASLB 14-939) - deferred to November 15, 2018 meeting.

Stephen Wheeler recommended the Board research and educate the industry concerning fire alarm code limitations and what can be done as it relates to installing security alarms systems with fire alarm systems connected to them. Ralph Gregory suggested the Education Committee look into this matter and report back to the Board.

JIM CRABTREE MADE A MOTION TO APPROVE THE CONTINUING EDUCATION REPORT AS PRESENTED. SECONDED BY WAYNE WOODARD. MOTION CARRIED.

OLD BUSINESS

None.

NEW BUSINESS

Ethics liaison, Larry Proctor, stated Courtney Brown's ethics training is due by November 22, 2018, Ralph Gregory's was due by October 10, 2018, and Mr. Proctor's is due by November 3, 2018.

DIRECTOR'S REPORT

Mr. Brian Jones presented the written report and advised that the Board's fund balance was \$618,799.86 as of August 31, 2018. The Education Fund balance was \$71,306.19. As of August 31, 2018, the Board had 994 licensees and 8,448 registrants.

Mr. Jones stated the Processing Assistant vacancy due to a resignation will be posted soon.

Mr. Jones had raised concerns with Permitium related to responsiveness and lingering support issues. In response, Permitium met with staff members on August 15th and 16th to discuss outstanding defects and customer service. He stated Permitium committed to providing weekly deployments to address support items. Further, a Permitium representative will meet with staff members weekly throughout the remaining development phases to discuss progress and issue resolutions. He reported as of September 17th, Permitium had resolved all items that were classified as high priority.

Mr. Jones reported Permitium is currently working on the remaining development phases, which include certifications, complaints, audits, and appeals.

Mr. Jones stated Permitium developed the capability for PPS employees to issues login credentials and the turnaround time for Permitium access has been significantly reduced.

At the request of the Private Protective Services Board's (PPSB) Finance Committee, Mr. Jones stated he recently met with the Department of Public Safety's legislative liaisons to explore potential changes to the PPSB licensing and registration fee structure. They intend to research similar actions by other boards to determine how to best pursue legislative changes that would

provide the PPSB greater financial flexibility. They are equally willing to take similar action on behalf of the Alarm Systems Licensing Board. They stated that any changes related to the fee structure should be addressed apart from other potential legislative changes.

Mr. Jones met with budget officials from the Department of Public Safety on August 24th. They estimated that the Alarm Systems Licensing Board will become insolvent within seven years unless it takes action to address the disparity between revenue and expenditures.

Mr. Jones announced the Alarm Systems Licensing Board accepted grant applications from July 20, 2018 until September 18, 2018 but, he did not receive any.

Mr. Woodard suggested the Board take a serious look at the Board's financial status to sustain operation. Chair Gregory instructed the staff to add this item to the Agenda for the next Board meeting.

COURTNEY BROWN MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

ATTORNEY'S REPORT

I. CONSENT AGREEMENTS & CIVIL PENALTIES

On May 23, 2018, Peter Robert Ramsey/Intracoastal Communications, Inc. entered into a Consent Agreement with the Board in the amount of \$1,285.20 for registration violations. The temporary agreement was signed by the Q/A on May 23, 2018 and the Consent Agreement was signed on June 20, 2018. (PAID IN FULL.)

II. OFFICE OF ADMINISTRATIVE HEARINGS

The hearings list is attached to the Attorney's Report.

III. RULES

The Board has no pending administrative rule changes.

IV. LEGISLATION

Currently, the Board has no legislation pending. At its March 2017 meeting the Board voted to approve the rewrite of Chapter 74D and seek introduction of a bill in the General Assembly. To date, the bill has not been introduced and the bill introduction deadline has technically passed. The legislature has adjourned but will reconvene November 27, 2018.

WAYNE WOODARD MADE A MOTION TO ACCEPT THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

GOOD OF THE ORDER.

None.

LARRY PROCTOR MADE A MOTION TO ADJOURN. SECONDED BY STEPHEN WHEELER. MOTION CARRIED.

Meeting Adjourned: 9:37 a.m.

Brian Jones
Director

Cynthia Anthony
Reporter