



16 September 2021

EMA-2020-BR-100-0032

Town of Princeville FEMA BRIC2020 – Response to RFI

Subrecipient Management Costs-Recipient to confirm if subrecipient wants to add subrecipient management costs (5%). If added, include description of these activities.

The Subrecipient wishes to add the 5% management costs and envisions utilizing Management Costs for the following categories:

- solicitation, development, review, and processing of subapplications;
- delivery of technical assistance;
- quarterly progress and fiscal reporting;
- project monitoring;
- technical monitoring;
- compliance activities associated with federal procurement requirements;
- documentation of quality of work verification for quarterly reports and closeout;
- payment of claims;
- closeout review and liquidation; and
- records retention.

• ***Go/No Go Milestones Missing***

The Go/No Go Milestone is the completion of the engineering and design component. The deliverable for this project is a contract book (PS&E). This is now noted in the Schedule section of the subapplication.

• ***Verify the activities included in each phase of the proposed project.***

This is not a phased project. The only mention of phasing in the subapplication is in the inputs of the budget and FEMA-Go wouldn't accept the inputs without mentioning a phase. The activities in the Princeville project include:

- Perform land clearing for survey
- Perform survey of boundary as well as any offsite survey required for utilities
- Design the offsite utilities, site grading, and site utilities
- Obtain permits from state agencies
- Final review and approval from Town
- Bid the project
- Finalize contract with selected contractor
- Clear site for construction
- Rough grade streets
- Install utilities onsite and offsite
- Final road grading
- Pour curb and gutter



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- Lay asphalt
- Miscellaneous clean-up and seeding

- ***Confirm the contingency cost included in the subapplication, as it is currently greater than the recommended 5-percent contingency.***

Contingency costs are figured at 15%. Both the engineer's opinion of probably cost and the contingencies are based on real time costs and extrapolated cost increases based on labor shortages and increased material costs.

- ***Provide design plans for the site that demonstrate the configuration or design of all utility infrastructure***

The first major project activity is engineering and design. While the subapplicant has performed an environmental assessment, land survey, geotechnical analysis, and master planned the site, no design drawings or schematics have yet been undertaken.

- ***Verify the properties to be relocated as well as confirming the removal or abandonment of the associated existing utilities.***

Within the Town of Princeville to date 19 property owners have successfully completed hazard mitigation acquisition. These properties are deed restricted and are now publicly owned by the Town of Princeville. Another 29 property owners are in the application stage and proceeding through the CDBG-DR acquisition process.

- ***Subapplicant should verify the status of grant funds for the additional elements of the project and verify that the relocation of the residences will be completed (including verification of deed restriction for acquired properties).***

Currently the subapplicant has \$1,700,000 in legislative appropriation and additionally \$3,400,000 in CDBG-DR funds for recovery projects in the town. All acquired properties are to be deed restricted and held as public open-space, without exception.