



NC DEPARTMENT OF PUBLIC SAFETY
 Division of Adult Correction & Juvenile Justice
 Probation/Parole Officer Basic Training Course Syllabus

Total Hours: 249

I. Administrative Matters	13	Hours
PP0106 Orientation and Administration for P/P Officer		2
Administrative Matters		11
II. PPO Basic Firearms Training	52	Hours
PPO100-IA Law and Policy Considerations		8
PPO100-IB Handgun Safety		2
PPO100-II Familiarization and Qualification		16
PPO100-III Situational Decision Making		17
PPO100-IV Introduction to Low/Limited Light		7
PPO100-V Handgun Care and Maintenance		2
III. Defensive Protection	54	Hours
PP0109 Situational Awareness		6
PP0133-I Controls, Restraints, Defensive Techniques		22
PP0133-II CRDT (Advanced)		22
PP0133-III Weapons Retention/Disarming Techniques		4
IV. Courtroom Processes	6	Hours
		6
PP0132 Role of the Probation/Parole Witness		
V. Case Processing and Management	34	Hours
		2
PP0107 Targeting Offender Needs		
PPOIII Case Management		6
PP0116 Parole Law and Processing New Parole Cases		4
PP0118 Post Release, Parole Violations and Revocations		4
PP0127-I Processing Probation Cases		4
PP0129 Closing Cases		2
PP0136 Offender Supervision		6
PP0119 Report Writing		6
VI. Arrest Procedures	24	Hours
PP0104-I Probation Law: Violations, Sanctions, Hearings		6
PP0104-II Probation Law: Arrest, Search, Seizure		10
PP0128 Arrest Procedures		8



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VII.	Basic Life Support	8	Hours
	PP0135 Basic Life Support		8
VIII.	Employee Wellness	7	Hours
	PP0137 Employee Fitness and Wellness		7
IX.	Professional Ethics	8	Hours
	PP0113 Unlawful Workplace Harassment		2
	PP0138 Career Survival: Integrity and Ethics		2
	PP0139 Staff/Offender Relationships		4
X.	Personal and Professional Conduct	12	Hours
	PP0105-I Public Speaking		2
	PP0105-II Interpersonal Communications		4
	PP0122 De-Escalating Aggressive Behavior		2
	PP0124-V Team Building		4
XI.	Contemporary Correctional Theory	22	Hours
	PP0112 Drug Identification		4
	PP0120 Understanding Offender Behavior		4
	PP0124-I Understanding Anti-Social Thinking		2
	PP0124-III Motivational Interviewing		2
	PP0125 Crisis Intervention/Domestic Disputes		4
	PP0130 Supervising Substance Abuse Cases		2
	PP0140 Gang Awareness		4
XII.	Administrative Matters, Review & Testing	15	Hours
	Practical Skills Testing		8
	Initial Review		2
	Final Review		2
	Examination		3

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