



# **STATE OF NORTH CAROLINA**

## **DEPARTMENT OF PUBLIC SAFETY**

### **Division of Juvenile Justice and Delinquency Prevention**

**Request for Information #: 22-RFI-070122-CP**

### **INTERPERSONAL SKILL BUILDING PILOT**

**Date of Issue: August 1, 2022**

**Due Date: August 18, 2022**

**At 4:00 PM EST**

**Direct all inquiries concerning this RFI to:**

Lance Britt, Central Area Manager

Email: [Lance.Britt@ncdps.gov](mailto:Lance.Britt@ncdps.gov)

Phone: (919) 324-6262



**STATE OF NORTH CAROLINA  
DEPARTMENT OF PUBLIC SAFETY**

<b>Refer <u>ALL</u> Inquiries to:</b> Lance Britt Telephone No. (919) 324-6262 Email: <a href="mailto:Lance.Britt@ncdps.gov">Lance.Britt@ncdps.gov</a>	<b>REQUEST FOR INFORMATION NO. 22-RFI-070122-CP</b>
	Due Date: August 18, 2022
	Issue Date: August 1, 2022
	Solicitation: Interpersonal Skill Building Pilot
	Using Agency Name: Division of Juvenile Justice and Delinquency Prevention

**VENDOR INFORMATION**

<b>VENDOR NAME:</b> Vendor Name	<b>EMAIL:</b> Email address	
<b>STREET ADDRESS:</b> Street Address	<b>P.O. BOX IF APPLICABLE:</b> P.O. Box	<b>ZIP:</b> 00000
<b>CITY &amp; STATE &amp; ZIP:</b> City State Zip Code	<b>TELEPHONE NUMBER:</b> xxx-xxx-xxxx	
<b>NAME &amp; TITLE OF CONTACT PERSON:</b> Name Title		

**1.0 SUBMISSION INSTRUCTIONS:**

**A. Email (Preferred):**

Submit one emailed electronic copy of this formatted document in a Word file along with the accompanying Excel file (Attachment A) to Lance Britt at [Lance.Britt@ncdps.gov](mailto:Lance.Britt@ncdps.gov). It is the responsibility of the Vendor to submit the Request for Information (RFI) by the specified time and date of opening.

**B. Mail:**

Mail only one Request for Information (RFI) response per envelope. Address envelope and clearly note RFI number as shown below. It is the responsibility of the Vendor to have the RFI in this office by the specified time and date of opening.

IMPORTANT NOTE ABOUT MAIL SUBMISSIONS: All Vendors are urged to take the possibility of delay due to submitting via U.S. Mail into account when submitting their response to this RFI.

**Mailing address for delivery of proposal via US Postal Service or delivery by any other method (special delivery, overnight, or any other carrier)**

PROPOSAL NUMBER: **22-RFI-070122-CP**  
North Carolina Department of Public Safety  
Division of Juvenile Justice and Delinquency Prevention  
Juvenile Community Programs Section  
3010 Hammond Business Place  
Raleigh, NC 27603

## QUESTIONS

Submit written questions to Lance Britt until August, 10, 2022. Questions may be submitted by email to [Lance.Britt@ncdps.gov](mailto:Lance.Britt@ncdps.gov).

## 2.0 OVERVIEW

The North Carolina Department of Public Safety, Division of Adult Correction and Juvenile Justice, Juvenile Community Programs Section works to provide the State of North Carolina with a comprehensive strategy that helps prevent and reduce juvenile crime and delinquency. This strategy focuses to strengthen families, promote delinquency prevention, support core social institutions, intervene immediately and effectively when delinquent behavior occurs, and identify and control the small group of serious, violent, and chronic juvenile offenders in the least restrictive environment. The goals of the Juvenile Community Programs Section are:

- To promote public safety as the cornerstone of North Carolina's juvenile justice system.
- To promote juvenile delinquency prevention, intervention, and treatment at the state and community levels so that juvenile crime and delinquency are reduced.
- To establish and maintain a seamless, comprehensive juvenile justice system.

The purpose of this Request for Information (RFI) is to solicit information from Vendors for participation in an interpersonal skill-building model pilot. The North Carolina Department of Public Safety, Division of Adult Correction and Juvenile Justice is seeking a vendor(s) to administer the success sequencing model program. The target population for are youth at-risk, diverted, or adjudicated or under juvenile jurisdiction, ages 10-18.

A report from the U.S. Dept of Health and Human Services provides the following definition for this model: “The *success sequence* is a term that has gained currency in discussions of federal programs and policies to reduce poverty and help adolescents and young adults achieve self-sufficiency as adults. It refers to a series of milestones in life that are associated with escaping poverty and joining the middle class. Although definitions vary, the milestones most often include obtaining at least a high school education, finding a full-time job, and waiting for marriage to have children.”

The Dibble Institute is a 501(c)3 nonprofit organization that has developed several evidenced-based curricula designed to operate the success sequencing program. Love Notes 3.0 and Relationship Smarts PLUS 4.0 are two examples of these program models. Please refer to [www.dibbleinstitute.org](http://www.dibbleinstitute.org) for further information on models and research information.

The pilot project provider shall provide the program model in Columbus and/or Robeson Counties within the state of North Carolina and must be a 501c3 or governmental sponsoring agency. The Vendor must demonstrate the organizational and financial management capacity provide service site (s) whereby services are to be rendered. The specifics and details of how the vendor plans to address the facilitation of the identified model and shall include in Section 4.2 of this RFI. The State of North Carolina will use the information received from this RFI as input for potential future contracting strategies. Vendors interested in participating in possible future opportunities are encouraged to respond to this RFI.

It is the objective of this RFI to:

- Develop an understanding of readiness of vendor (s) that can administer the succession sequencing program model .
- Develop an understanding of vendor (s) sound programming and fiscal management practices.
- Develop an understanding of the vendor(s) ability to sustain programming once the pilot project ends.
- Develop an understanding of each Vendor’s approach to age and developmentally appropriate juvenile programming and capabilities based on the requested information in section 4.2 of this RFI.

The state is seeking responses detailing the vendor’s experience in these areas.

### **3.0 INSTRUCTIONS**

#### **3.1. Schedule**

Respondents will have 18 days to prepare their submissions to this RFI. Responses must be received by the date, time and the location specified on the cover sheet of this RFI.

Respondents may also be required to visit the Department of Public Safety, Juvenile Community Programs office at, 3010 Hammond Business Place, Raleigh, NC 27603 to present and discuss their submissions. Webex meetings may also be required. Respondents will be notified of the specific date and time of a requested presentation in advance.

#### **3.2. Clarification Questions**

Upon review of the RFI documents, Vendors that may need clarification and or additional responses which will aid in the completion of the RFI in order to submit the best response possible. Clarification questions will be accepted until **5:00 PM EST, August 10, 2022.**

Written questions shall be emailed to [Lance.Britt@ncdps.gov](mailto:Lance.Britt@ncdps.gov) by the date and time specified above. Vendors should enter “**22-RFI-070122-CP Questions**” as the subject for the email. Question submittals should include a reference to the applicable RFI section and be submitted in a format shown below:

### 3.3. Response

Please note this is a request for information only. The Vendor must bear all costs for preparing this RFI.

## 4.0 RESPONSE

### 4.1 Instructions:

Vendors must submit detailed point-by-point responses addressing each of the program requirements below. A response does not bind or obligate the responder to the State of North Carolina to any agreement of provision or procurement of products referenced. Respondents may be invited to pilot the Success Sequencing interpersonal skill-building program model based on the Vendor's good standing, valid 501c3 non-profit status, and response to this RFI.

In order to facilitate the review of the responses, please provide the information in the exact order as below and do not alter the format of this document. Please name your document NC INTERPERSONAL SKILL-BUILDING PILOT RFI\_VENDOR NAME.doc (.docx also acceptable). In the named document title VENDOR NAME should be substituted with your AGENCY's name.

### 4.2 Requested Information:

1. What evidence-based intervention models does your agency currently utilize?
  - a. Evidence Based Program and description
  - b. Program overview and goals
  - c. Describe the family engagement interventions included in the model
  - d. Describe how the program measures and addresses adherence to program fidelity or model fidelity

**RESPONSE:**

2. Describe how your agency may be suited to deliver the Success Sequencing program model.

**RESPONSE:**

3. What strategies are utilized in the service delivery to ensure that all youth participating may successfully complete the program curriculum?

**RESPONSE:**

4. What opportunities are afforded to juveniles to demonstrate learned skills and competencies in their homes and local communities? How does the provider intend measure the learned skills and competencies?

**RESPONSE:**

5. How does the service measure outcomes?
  - a. Family Engagement Impacts
  - b. Behavioral Impacts
  - c. Recidivism Impacts

6. How does the Vendor define recidivism?

**RESPONSE:**

7. What is the annual cost of the program?  
What are the number of youth to be served annually?  
What is the cost per youth served?

**RESPONSE:**

**Please attach budget and narrative to justify cost of pilot program model. Attachment A**

9. How does the program incorporate the elements of Trauma-Informed Care into their service delivery?

**RESPONSE:**

10. How does the Provider/Vendor intend to maintain sustainability of the program if it intends to continue the program model? Who are collaborative partners that may aide in service delivery and what contributions are made to ensure long-term sustainability?

**RESPONSE:**

11. What other aspects would the Provider/ Vendor like to share about its agency that highlight the agency's readiness to participate in a pilot project sponsored by NCDPS, Juvenile Justice.

**RESPONSE:**

This RFI is intended to aid with the selection of a vendor (s) that may be candidates for a pilot project pending the Division's ability to fund such project. Notification of selection of a viable provider candidate (s) will be made by August 26, 2022 with initiation of programming contracts by September 1, 2022.