

Section 1:

**VICTIM INFORMATION**

Victim information is requested for federal reporting purposes.

Victim Name \_\_\_\_\_ Victim Date of Birth \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Marital Status (select one)  divorced  married  separated  single  widowed  
 Social Security # (last six digits only) \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Email \_\_\_\_\_ Gender  Male  Female  
 Race (select one)  African American  American Indian or Alaskan Native  Asian or Pacific Islanders  
 Caucasian  Hispanic

Section 2:

**CLAIMANT INFORMATION**

Complete this section if victim is deceased, incompetent, or a minor.

Victim is: (select one)  deceased  incompetent  a minor  
 Claimant Name \_\_\_\_\_ Claimant Date of Birth \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Relationship to Victim \_\_\_\_\_  
 Social Security # (last six digits only) \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Section 3:

**INSURANCE INFORMATION**

We are payers of last resort. All bills must first be filed with insurance companies.

Was the victim covered by medicare, medicaid, medical or health insurance?  Yes  No  
 Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Medicaid Number \_\_\_\_\_ Medicare Number \_\_\_\_\_  
 Brief description of what happened and the injuries sustained: \_\_\_\_\_  
 \_\_\_\_\_

Section 4:

**CRIME INFORMATION**

Please complete section with all requested information and warrant-based cases must submit a copy of the warrant.

Type of Crime (select one)  adult sexual assault  assault and battery  child physical abuse  
 child sexual abuse  domestic assault  DUI/DWI  hit and run  homicide  other  
 Date of Crime \_\_\_\_\_ Time \_\_\_\_\_ Date Reported \_\_\_\_\_ Time \_\_\_\_\_  
 Name of Law Enforcement Agency \_\_\_\_\_ Case # \_\_\_\_\_  
 Location of Crime \_\_\_\_\_  
 City \_\_\_\_\_ County \_\_\_\_\_  
 Name of Offender \_\_\_\_\_ Relationship to Victim \_\_\_\_\_  
 Has case gone to court?  Yes  No Was restitution ordered?  Yes  No Amount \$ \_\_\_\_\_  
 Warrant # \_\_\_\_\_ Name of Investigating Officer \_\_\_\_\_

**INJURIES INFORMATION**

Continued next page

Did victim receive injuries from the crime?  No  Yes (describe) \_\_\_\_\_  
 Did victim receive medical treatment?  No  Yes (physician) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Continued

Attach all itemized medical bills related to the injuries received from the crime. If victim is deceased, attach funeral bill and a copy of the death certificate.

Hospital where victim was treated \_\_\_\_\_

Did victim receive counseling?  No  Yes (counselor) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Is victim deceased due to injuries from crime?  No  Yes

Name of funeral home \_\_\_\_\_ Phone \_\_\_\_\_ Federal ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Section 5: TYPES OF ECONOMIC LOSS

Below choose all that apply: victim (v) claimant (c)
 Funeral/Burial (v)  Lost wages (v)  Medical/Dental (v)  Mental Counseling (v)  Other (v or c)

Was victim employed at time of crime?  Yes  No (if no, do not complete employment information)

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Section 6: ADDITIONAL INFORMATION

Supply all additional information as related.

Has an attorney been retained for purposes of representing victim or claimant in a civil suit relate to crime?

Yes  No (Attorney name) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Was a civil suit filed or do you anticipate filing a civil suit as a result of the crime?  Yes  No

Have you applied for other financial assistance?  Yes  No (Agency name) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Victim or offender auto insurance \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Section 7: CERTIFICATION

Please read carefully, date and sign. Must be 18 or older to sign.

This authorization is granted for a period of two years from this date.

I authorize the Office of Victim Services to request and obtain any information or records required to determine the eligibility of my claim for a period not to exceed the full processing of this application. I agree that if I recover any money from the offender or from any other source as payment for my injury, I will pay it to the Office of Victim Services or that amount may be deducted from the amount of compensation for which I am eligible. I agree that the failure to immediately inform the Office of Victim Services of the existence of any other funds constituting payment for my injury may be considered fraud and that the Office of Victim Services may reduce or deny my claim or may initiate an action to recover funds previously paid. I agree that the Office of Victim Services may pay compensation directly to the provider for any unpaid expenses relating to this claim. I understand that willfully and knowingly providing false information could result in this claim being disallowed and/or imprisonment of up to five years. I certify under penalty of law that the information contained in this application is true to the best of my knowledge.

By signing below, you attest that the above information is true and accurate. Further, by signing below you understand and acknowledge that North Carolina General Statute section 15B-7(b) states that a person who knowingly and willfully presents or attempts to present a false or fraudulent, or a State officer or employee who knowingly and willfully participates or assists in the preparation or presentation of a false or fraudulent application is guilty of a Class 1 misdemeanor if the application is for a claim of not more than four hundred dollars (\$400.00). If the application is for a claim or more than four hundred dollars (\$400.00), the person is guilty of a Class I felony.

Signature \_\_\_\_\_ Printed name \_\_\_\_\_

Date \_\_\_\_\_

Please mail to: North Carolina Department of Public Safety Office of Victim Services 4232 Mail Service Center, Raleigh, NC 27699-4232 | Phone: 919-733-7974 | Fax: 919-715-4209 | 1-800-826-6200 (NC) www.ncdps.gov/dps-services/victim-services