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|  | NC Department of Adult Correction Victim Support Services  **Victim Notification Request Form** |

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| Person / ORGANIZATION Requesting Notification about an offender |
| First: Middle Initial: Last: Suffix:  Business/Organization:  Mailing Address: Home Phone (\_\_\_\_\_\_\_)  City: State: Zip Code: Work Phone (\_\_\_\_\_\_\_)  County: Email: Cell Phone (\_\_\_\_\_\_\_) |

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| pROVIDE A 4 DIGIT PIN\* OF YOUR CHOice & select how you would like to be notified |
| **Choose your notification method below. Please note that if you are registering to receive notifications about state prisoners and probationers, you will receive notifications by mail and by the methods you choose below.**  WRITE your PIN here: \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ Create a \*PIN (Personal Identification Number) that is four numbers   * Phone indicate: ❑ home and/or ❑ cell (Do not register a work number without theemployer’s permission. The NC SAVAN system will continue to call until the PIN is entered.) * Text * Email * Spanish option for phone/text/email. Letters will remain in English |

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| Your relationship to the victim |
| Please check the appropriate box to indicate how you are related to the victim in this case.  **I am:**  ❑ a direct victim of this crime ❑ a family member of the victim ❑ an interested party |

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| Victim information |
| ❑ Please check if the victim of this crime is under the age of 18. ❑ Please check if the victim of this crime is deceased.  First: Middle Initial: Last: Suffix: |

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| Offender information |
| **Offender is:** ❑ in a county jail ❑ in a state prison ❑ on parole ❑ on probation/post-release supervision ❑ unknown  First: Middle Initial: Last: Suffix:  Offender’s County Jail # or NCDAC #: County of Conviction:  Crime(s):  Court Case #(s): |

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| send this form to |
| **By Email:**[SVC\_DAC\_victimservices@dac.nc.gov](mailto:SVC_DAC_victimservices@dac.nc.gov) **By Mail:** NC Dept. of Adult Correction  Victim Support Services  **By Fax:** 919-715-1256 4223 Mail Service Center  Raleigh, NC 27699-4223  **For victim services questions:** Victim Support Services 1-866-719-0108, Monday-Friday, 8am-5pm  **For operator assistance with phone, email, text or TTY notifications:** 1-877-627-2826, 24 hours/day  **For web information: www.dac.nc.gov** |

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